

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL CHAMBERS, VILLAGE HALL, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS ON MONDAY, JANUARY 7, 2019**

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**CALL TO ORDER**

President Sussman called the meeting to order at 7:30 P.M. Those present stood and pledged allegiance to the Flag.

**ROLL CALL**

Roll call indicated the following present: President Sussman; Trustees Berman, Stein, Ottenheimer, Weidenfeld, Johnson and Smith.

Also present were: Dane Bragg, Village Manager; Patrick Brankin, Village Attorney; Jenny Maltas, Deputy Village Manager; Scott Anderson, Finance Director; Art Malinowski, Director of Human Resources; Brett Robinson, Director of Purchasing; Evan M Michel, Management Analyst; Chris Stilling, Director of Community Development; Nicole Woods, Village Planner; Mike Reynolds, Director of Public Works; Mike Skibbe, Deputy Director of Public Works; Darren Monico, Village Engineer; Geoff Tollefson, Director of Golf Operations; Deputy Police Chief Eisenmenger; Fire Chief Baker.

**WATER SYSTEM STUDY UPDATE**

The 2018 Strategic Planning document included an Engineering Study for the Village's water system, with the goal being to evaluate all aspects of the water system and provide a more holistic long-term approach to funding, fees and capital planning. A contract was approved with Strand Associates, Inc., and Chris Ulm of Strand provided an update on the progress of the study.

**NEW WEBSITE DEMONSTRATION**

Mr. Michel presented the highlights of the new website, as well as an overview of the next phases of the Village's digital engagement strategy.

**PRAIRIE VIEW METRA STATION AREA PLAN UPDATE**

The Village continues to work with the planning consultant, Ratio, on the Prairie View Metra Station Area Plan. The consultant team is in the process of completing the draft plan for the Village's review. Mr. Stilling provided the Board with an update on the project and a timeline for completion, details of which are contained in his memo to the Board of January 7, 2019.

**COMMUNITY ENGAGEMENT MANAGER UPDATE/UPCOMING COMPREHENSIVE PLAN PROJECT**

Because of the connection between these two items, Ms. Maltas provided updates on both of them together. Staff is seeking feedback on how to move forward with the Community Engagement Manager as it has an impact on the RFP for the Comprehensive Plan Update to be released in February. Further details on both of these projects may be found in the memo that she and Mr. Bragg provided to the Board dated January 3, 2019, as well as the memo from Nicole Woods to the Board of January 3, 2019.

**QUESTIONS FROM THE AUDIENCE**

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

**ADJOURNMENT**

Moved by Berman, seconded by Johnson, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The meeting was adjourned at 9:17 P.M.

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Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 22<sup>nd</sup> DAY OF January 2019

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Village President