

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF
BUFFALO GROVE HELD IN THE JEFFREY S. BRAIMAN COUNCIL CHAMBERS,
50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS ON MONDAY, DECEMBER 3, 2018**

CALL TO ORDER

President Sussman called the meeting to order at 7:32 P.M. Those present stood and pledged allegiance to the Flag.

ROLL CALL

Roll call indicated the following present: President Sussman; Trustees Berman, Ottenheimer, Weidenfeld, Johnson and Smith. Trustee Stein was absent.

Also present were: Dane Bragg, Village Manager; William Raysa, Village Attorney; Jennifer Maltas, Deputy Village Manager; Scott Anderson, Finance Director; Andrew Brown, Deputy Finance Director; Art Malinowski, Director of Human Resources; Katie Golbach, Human Resources Management Analyst; Brett Robinson, Director of Purchasing; Evan Michel, Management Analyst; Christopher Stilling, Director of Community Development; Mike Skibbe, Deputy Director of Public Works; Darren Monico, Village Engineer; Geoff Tollefson, Director of Golf Operations; Deputy Clerk Julie Dziewior; Fire Chief Baker; Deputy Fire Chief Wagner; Police Chief Casstevens; and Deputy Police Chief Eisenmenger.

APPROVAL OF MINUTES

Moved by Johnson, seconded by Ottenheimer, to approve the minutes of the November 5, 2018 Regular Meeting. Upon roll call, Trustees voted as follows:

AYES: 4 – Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
ABSTAIN: 1 – Berman
Motion declared carried.

Moved by Weidenfeld, seconded by Smith, to approve the minutes of the November 13, 2018 Special Meeting.

AYES: 4 – Berman, Ottenheimer, Weidenfeld, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
ABSTAIN: 1 – Johnson
Motion declared carried.

WARRANT #1296

Mr. Anderson read Warrant #1296. Moved by Ottenheimer, seconded by Smith, to approve Warrant #1296 in the amount of \$3,814,463.30 authorizing payment of bills listed. Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

VILLAGE PRESIDENT'S REPORT

President Sussman acknowledged the passing of former **President George H. W. Bush**.

President Sussman noted that today, December 3, 2018 marks the **200th Birthday of the State of Illinois** becoming the 21st State in the Union. The Village of Buffalo Grove flew the Illinois Bicentennial Flag over Village Hall.

President Sussman read a Proclamation recognizing **William Raysa's Service to the Village of Buffalo Grove**. On behalf of the Village Board, the staff, and the residents of Buffalo Grove, President Sussman expressed sincere thanks and appreciation to Mr. Raysa for his dedication and commitment to the Village of Buffalo Grove and extended best wishes for a happy and healthy future.

President Sussman read a Proclamation remembering **Ernie Karge's Numerous Contributions to the Village of Buffalo Grove**, noting that Ernie's legacy of humble community service will serve as an indelible inspiration for all those who seek to make the Village of Buffalo Grove a strong, more vibrant community. On behalf of Ernie's wife, Joan, Steve Balinski accepted the Proclamation and noted that Ernie was an outstanding individual and contributor to the community and thanked the Board and the community for this honor.

Trustee Berman read a Proclamation **Recognizing Former State Representative Carol Sente** for her many years of service not only to the community of Buffalo Grove, but to the entire State of Illinois. On behalf of the Board and the community, Trustee Berman extended thanks and appreciation to Carol Sente and sincere well wishes for her future. Ms. Sente thanked the Board for this honor, and noted how well she was received by the Village of Buffalo Grove and how appreciative she is for that welcome and acceptance.

PUBLIC HEARING – FY 2019 BUDGET

At 7:52 P.M., President Sussman called to order the Public Hearing regarding acceptance of the FY 2019 Budget.

Roll call indicated the following present: President Sussman, Trustees, Berman, Ottenheimer, Weidenfeld, Johnson, Smith. Trustee Stein was absent.

Notice of Public Hearing was published in the *Daily Herald* on November 20, 2018.

Mr. Anderson reviewed the proposed budget, noting that the FY 2019 budget was presented to the Village Board on November 13, 2018, and has been made available to the public since October 30, 2018.

At 7:55 P.M., President Sussman continued the Public Hearing until the ordinance is considered later on in this meeting.

President Sussman appointed Patrick T. Brankin of the firm of Schain Banks Kenny Schwartz LTD as the **Village Attorney of Buffalo Grove** effective January 1, 2019. Moved by Berman, seconded by Ottenheimer, to concur with President Sussman's appointment. Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith

NAYS: 0 – None

ABSENT: 1 – Stein

Motion declared carried.

Mr. Brankin thanked the Board for the honor of representing the Village of Buffalo Grove, and noted that he looks forward to working with the staff and the Board. Mr. Brankin also thanked staff and Mr. Raysa for their professionalism in working on the transition.

VILLAGE MANAGER'S REPORT

Chief Casstevens reviewed the reasons that a **Police Chaplain** is so important to the Department, after which he introduced the new Police Chaplain for the Village of Buffalo Grove, Pastor James Andrews of Hope Lutheran Church.

Pastor Andrews thanked the Chief and the Board, and then reviewed his background, credentials and qualifications for this position.

Trustee Johnson also commented that she is pleased to see Pastor Andrews in this position and hopes to see the Chaplaincy Program grow, as well as growth in the Interfaith Council.

REPORTS FROM TRUSTEES

Trustee Johnson introduced the members of the Health Commission and regular blood donors to the audience. Trustee Johnson reported that the **Buffalo Grove Blood Drives** were presented an award for being one of the top three donors in the area, collecting over 340 units of blood, which saved over 1,000 lives. Trustee Johnson commended and thanked the Health Commission, the Blood Drive volunteers and the blood donors for their dedication to save lives.

Trustee Berman read a statement announcing that he will not seek re-election the April 2, 2019 Municipal Election. **Trustee Berman** noted that it has been an honor and a privilege to serve the residents of Buffalo Grove as a Trustee for the past 20 years. Trustee Berman thanked the residents of Buffalo Grove for this opportunity, as well as his fellow elected officials and Village staff for their support.

CONSENT AGENDA

President Sussman explained the Consent Agenda, stating that any member of the audience or the Board could request that an item be removed for full discussion. The Village Clerk read a brief synopsis of each of the items on the Consent Agenda.

Ordinance No. 2018- 51 – Liquor Controls

Motion to approve Ordinance No. 2018-51, amending Chapter 5.20 – Liquor Controls. A Class B liquor license is reserved for Donato Restaurant Group, Inc. contract purchaser of the Buffalo Restaurant at 1180 Lake Cook Road. This reservation is subject to the applicant completing Village requirements for said license on or before February 25, 2019. The Class B liquor license for Buffalo Grove Restaurant Ice Cream Parlor, Inc. at 1180 Lake Cook Road is hereby rescinded effective February 25, 2019 or upon the issuance of the Class B liquor license to Donato Restaurant Group, Inc. at 1180 Lake Cook Road, whichever occurs first. The Ordinance also amends the G5 license used for Buffalo Grove Days to match current practice.

Resolution No. 2018-24 - GIS

Motion to pass Resolution No. 2018-24, approving revisions to the Geographic Information System Consortium Membership Agreement.

Resolution No. 2018-25 – Private Activity Bond

Motion to pass Resolution No. 2018-25, ceding the 2018 Unused Private Activity Bond Volume Cap of the Village of Buffalo Grove (including Volume Cap transferred from other Lake County Home Rule units) to Lake County.

Buffalo Grove Days - Rentals

Motion to approve tents and rental equipment for Buffalo Grove Days 2019.

Pyrotechnic Services

Motion to approve Pyrotechnic Services for the Fourth of July 2019.

Elevator Inspections

Motion to award bid for Elevator Inspections.

Bids

Motion to approve authorization to seek competitive bids for various projects.

Bid Waivers

Motion to approve authorization to waive bids and seek competitive proposals for FY 2019 projects.

Prairie Landing Development

Motion to approve Certificate of Initial Acceptance and Approval: Prairie Landing Development.

Plats of Easement

Motion to approve Plats of Easement.

Municipal Compliance Report - Firefighters

Motion to approve acceptance of Municipal Compliance Report for the year ending 12/31/2017:
Firefighters Pension Fund.

Municipal Compliance Report - Police

Motion to approve acceptance of Municipal Compliance Report for the year ending 12/31/2017: Police
Pension Fund.

Moved by Ottenheimer, seconded by Weidenfeld, to approve the Consent Agenda. Upon roll call, Trustees
voted as follows on the Consent Agenda:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith

NAYS: 0 – None

ABSENT: 1 – Stein

Motion declared carried.

ORDINANCE NO. 2018-52 – LEVY & COLLECTION OF TAXES

Moved by Weidenfeld, seconded by Smith to pass Ordinance No. 2018-52 for the Levy and Collection of
Taxes for the Fiscal Year Commencing on the 1st day of January, 2019 and ending on the 31st day of
December, 2019, in accordance with items contained in Board packets.

Mr. Anderson reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg
of November 28, 2018, after which he answered questions from the Board

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith

NAYS: 0 – None

ABSENT: 1 – Stein

Motion declared carried

ORDINANCE NO. 2018-53 – TAX ABATEMENTS

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2018-53, abating taxes levied for the Village of Buffalo Grove, Cook and Lake Counties, Illinois, in accordance with materials contained in Board packets.

Mr. Anderson reviewed the proposed ordinance, details of which are contained in his memo to Mr. Bragg of November 28, 2018.

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

RESOLUTION NO. 2018-26 – LOSS IN COLLECTION - COOK

Moved by Weidenfeld, seconded by Johnson to pass Resolution No. 2018-26, requesting the County of Cook not to collect the Loss in Collection on Taxable Property in the Village of Buffalo Grove.

Mr. Anderson reviewed the proposed resolution, as well as the following resolution which references the County of Lake and is identical, details of which are contained in the Village Board Meeting Agenda Item Overview that he prepared.

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

RESOLUTION NO. 2018-27 – LOSS IN COLLECTION - LAKE

Moved by Weidenfeld, seconded by Berman to pass Resolution No. 2018-27, requesting the County of Lake not to collect the Loss in Collection on Taxable Property in the Village of Buffalo Grove.

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2018-54 – FY 2019 BUDGET

Moved by Weidenfeld, seconded by Johnson, to pass Ordinance No. 2018-54, adopting the Fiscal Year 2019 (January 1, 2019- December 31, 2019) Budget for the Village of Buffalo Grove.

Mr. Anderson noted that he did not have any comments to add other than what he stated in the Public Hearing.

Trustee Johnson highlighted several of the successes that the Village of Buffalo Grove has achieved with the proposed budget.

Trustee Berman also commended staff on this budget, although he was inclined to vote against it if it included a new staff person. Because of his faith in the promise made by the Village Manager that this position will not be hired without further authorization from the Village Board, he will vote in favor of an otherwise excellent budget document.

Moved by Ottenheimer, seconded by Weidenfeld, to close the Public Hearing. Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

The Public Hearing was closed at 8:34 P.M.

Upon roll call, Trustees voted as follows on Ordinance No. 2018-54:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

RESOLUTION NO. 2018-28 – 2019 PAY RANGES

Moved by Johnson, seconded by Berman, to pass Resolution No. 2018-28, approving the 2019 Pay Ranges for employees of the Village of Buffalo Grove for non-represented employees to increase by 2.5% effective January 1, 2019, which is consistent with the increase included in the approved FY 2019 budget.

Mr. Malinowski reviewed the proposed resolution, details of which are contained in his memo to Mr. Bragg and Ms. Maltas of November 19, 2018.

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

ORDINANCE NO. 2018-55 – TITLE 15

Moved by Ottenheimer, seconded by Smith, to pass Ordinance No. 2018-55, approving an Amendment to Title 15 of the Village of Buffalo Grove Municipal Code regarding the Adoption of the 2018 Building Codes, in accordance with information provided in Board packets.

Mr. Stilling reviewed the proposed ordinance, details of which are contained in his memo to the Board of November 29, 2018, after which he answered questions from the Board.

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

RESOLUTION NO. 2018-29 – APWA RE-ACCREDITATION

Moved by Johnson, seconded by Smith, to pass Resolution No. 2018-29, approving APWA Re-Accreditation Agreement in accordance with materials contained in Board packets.

Mr. Skibbe reviewed the proposed resolution, details of which are contained in the Village Board Meeting Agenda Item Overview prepared by Mr. Reynolds.

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

VILLAGE PRESIDENT’S REPORT

President Sussman noted several elected officials present in the audience.

VEHICLE REPLACEMENT

Moved by Johnson, seconded by Berman, to replace two 5-ton dump trucks equipped with Snow & Ice Control equipment to be procured through Sourcewell formerly known as the National Joint Powers Alliance program in accordance with the Illinois Governmental Joint Purchasing Act in a total not to exceed amount of \$451,492.00, and in accordance with materials contained in Board packets.

Mr. Skibbe reviewed the proposed purchase, details of which are contained in Mr. Whalen’s memo to Mr. Robinson of November 29, 2018.

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

GOLF POINT OF SALE SERVICE

Moved by Weidenfeld, seconded by Smith, to authorize the Village Manager to execute an agreement with GolfNow, LLC at a price not exceed \$24,500.00 annually to replace the aging current system.

Mr. Tollefson reviewed the proposal, details of which are contained in his memo to Mr. Bragg of November 29, 2018.

Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

BOARD MEETING CANCELLATION

Moved by Ottenheimer, seconded by Johnson, to cancel the December 17, 2018 Regular Meeting of the Buffalo Grove Village Board. Upon roll call, Trustees voted as follows:

AYES: 3 – Weidenfeld, Johnson, Smith
NAYS: 2 – Berman, Ottenheimer

ABSENT: 1 – Stein
Motion declared carried.

QUESTIONS FROM THE AUDIENCE

President Sussman reviewed the parameters to be followed by speakers and asked if there were any questions from the audience on items not on tonight's agenda.

Jeffrey Braiman, 26 Canterbury Lane, noted that his office is located at the corner of **Arlington Heights and Lake Cook Roads**, and he observes many left-turn accidents at that intersection. Since there will be construction at that location in the next year or two, Mr. Braiman suggested that perhaps staff could suggest to the county that there be a "left-turn on arrow only" restriction at that intersection.

Mr. Braiman then referenced the upcoming Municipal Election, pointing out that Village ordinance prohibits **Campaign Signs** on fences, and he asked that staff enforce that ordinance during the campaign.

Finally, Mr. Braiman commended **Bill Raysa** on the integral role that Mr. Raysa had in creating what we now know as the Village of Buffalo Grove. Mr. Raysa was extremely knowledgeable and competent and ethical in guiding the Village through all of its dealings, particularly in the numerous annexation processes that the Village went through over the years. Mr. Braiman thanked Mr. Raysa for his years of service to the Village of Buffalo Grove and wished him and his family well in the future.

The Village Clerk also noted that Bill Raysa has been a resource for her since the day she was elected and noted that he is respected throughout the State of Illinois for his knowledge, his ethics, and his advice; she has always valued his advice and friendship and she thanked him for his years of service, and she will miss him.

Judy Newman, Buffalo Grove, commented that the Village has an ordinance prohibiting RV's and boats from being stored on driveways, and she would like to see an addition to that to prevent people from storing their **Garbage Cans** permanently on driveways. If the garbage cans are kept outside, she believes that it should be required that they are screened in some way.

EXECUTIVE MEETING

Moved by Johnson, seconded by Smith, to move to Executive Session Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine Its Validity, and Section 2(C)(2) of the Illinois Open Meetings Act: Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees. Upon roll call, Trustees voted as follows:

AYES: 5 – Berman, Ottenheimer, Weidenfeld, Johnson, Smith
NAYS: 0 – None
ABSENT: 1 – Stein
Motion declared carried.

The Board Moved to Executive Session from 8:57 P.M. to 9:41 P.M.

ADJOURNMENT

Moved by Johnson, seconded by Smith, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The meeting was adjourned at 9:43 P.M.

Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 22nd DAY OF January 2019

Village President