

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF BUFFALO GROVE HELD IN THE COUNCIL CHAMBERS, 50 RAUPP BOULEVARD, BUFFALO GROVE, ILLINOIS ON MONDAY, OCTOBER 2, 2017**

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**CALL TO ORDER**

President Sussman called the meeting to order at 7:28 P.M. Those present stood and pledged allegiance to the Flag.

**ROLL CALL**

Roll call indicated the following present: President Sussman; Trustees Berman, Stein, Ottenheimer, Weidenfeld, Johnson and Smith.

Also present were: Dane Bragg, Village Manager; Jennifer Maltas, Deputy Village Manager; Scott Anderson, Director of Finance; Andrew Brown, Deputy Director of Finance; Art Malinowski, Human Resource Director; Peter Cahill, Human Resources Management Analyst; Evan Michel, Management Analyst; Chris Stilling, Director of Community Development; Nicole Woods, Village Planner; Mike Reynolds, Director of Public Works; Darren Monico, Village Engineer; Geoff Tollefson, Director of Golf Operations; and Fire Chief Baker.

The Committee of the Whole Meeting consisted of staff reports and Board discussion on the following issues.

**RESIDENT SURVEY RESULTS**

Jade Rocha, a member of the survey project team from the National Research Center, presented an overview of the survey's findings, details of which are contained in Mr. Michel's memo to the Board of September 22, 2017.

**DONOR ADVISED FUND – LAKE COUNTY COMMUNITY FOUNDATION**

Staff is seeking direction from the Village Board to enter in to negotiations with the Lake County Community Foundation to create a Donor Advised Fund Agreement for the creation of a Buffalo Grove Donor Advised Fund that supports, funds and manages many of the Village's quality of life initiatives. Mr. Michel reviewed this item, details of which are contained in his memo to the Board of September 11, 2017.

**ECONOMIC DEVELOPMENT TOOLS**

Geoff Dickinson, SB Friedman Development Advisors, made a presentation to the Board regarding private partnerships and the economic development tools available to facilitate development. Further information is contained in the memo to the Board of September 25, 2017 from Mrs. Woods and Mr. Stilling.

**FACILITY PLANNING UPDATE**

Mr. Anderson reviewed the Village Facility Study Status Report, prompting discussion about options available for the future of Village-owned facilities, as a considerable amount of capital will be required to fix significant building systems over the next few years.

**2018-2023 BUFFALO GROVE STRATEGIC PLAN**

Ms. Maltas presented a high-level overview of the 2018-2023 Buffalo Grove Strategic Plan. Staff is seeking input on the plan with the goal of approving the plan in December.

**SUBURBAN LIABILITY INSURANCE POOL UPDATE**

Mr. Anderson presented an update on the implementation of the Suburban Liability Insurance Pool, which will assess possible cost savings by pooling excess coverage bands across the member municipalities, details of which are contained in the memo to the Board of September 25, 2017 from him and Mr. Michel.

**PERSONNEL MANUAL REVISIONS UPDATE**

Mr. Malinowski brought the Board up to date on the comprehensive review and revision of the Buffalo Grove Personnel Manual, details of which are contained in the memo to Mr. Bragg of September 26, 2017 from him and Mr. Cahill.

**ANNUAL ANIMAL LICENSING**

Mr. Brown reviewed the staff recommendation to repeal Ordinance 6.12.020, elimination of the requirement for pet owners to obtain an annual animal license, further details of which are contained in his memo to Mr. Bragg and Mr. Anderson.

**TERM LIMITS – ELECTED OFFICIALS**

Mr. Bragg reviewed and introduced discussion on the topic of the possibility of instituting term limits for Village elected officials.

**QUESTIONS FROM THE AUDIENCE**

President Sussman reviewed the parameters to be followed by speakers, and asked if there were any questions from the audience on items not on tonight's agenda; there were no such questions.

**EXECUTIVE MEETING**

Moved by Berman, seconded by Stein, to move to Executive Session to discuss Section 2(C)(1) of the Illinois Open Meetings Act: the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity, and Section 2(C)(2) of the Illinois Open Meetings Act: Collective Negotiating Matters between the Public Body and its Employees or their representatives, or Deliberations Concerning Salary Schedules of one or more classes of employees

The Board moved Executive Session from to 10:05 P.M. until 10:34 P.M.

**ADJOURNMENT**

Moved by Smith, seconded by Weidenfeld, to adjourn the meeting. Upon voice vote, the motion was unanimously declared carried. The meeting was adjourned at 10:35P.M.

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Janet M. Sirabian, Village Clerk

APPROVED BY ME THIS 16<sup>th</sup> DAY OF October 2017

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Village President